

(G-34)

Account Opening Form

In addition to this form, the following documents are required. Kindly submit anyone of the following to confirm the present address.

(Provide atleast one each from List A and List B)

For Individual:

List A

Passprt Copy
Voter's ID Card
Employer's ID Card
Driving Licence
PAN Card

List B

Photo Credit Card
Gas Connection Receipt
Latest Telephone Bill
Latest Electricity Bill
Statement from existing bank
Ration Card
Letter from employer giving residential address

In addition, the following documents are required

- Proof of PAN/GIR No. or form 60 (in case of cash deposit).
- Latest passport size photograph (2 copies).

Foreigners resident in India additionally require

- Photocopy of passport with valid visa or work permit.

For Proprietary / Patnership Firm

- Declaration of Proprietorship / Patnership.
- Registration Certificate of firm (for Patnership firm).
- Patnership Deed (for patnership firm).

For Limited Company

- Certificate of incorporation.
- Certificate of commencement of business (incase of public limited company).
- Memorandum and Articles of Association duly certified by a Director / Secretary as true and up-to-date.
- Duly certified Resolution passed by its Board of Directors as per the following specimen.

RESOLVED that a Banking Account of the Company be opened with The Citizen Co-operative Bank Ltd. and that the said Bank be and is hereby authorised to honour all cheques, Bill of Exchange, Promissory Notes and other orders accepted, endorsed or made on behalf of the company by _____

_____ and to act on any instructions so given relating to the account whether the account be in credit or overdrawn.

For Hindu Undivided Family

- Declaration of HUF.

For Club / Association / Societies / Trust etc.

- Duly certified copies of constitution and bye-laws.
- Certificate of registration.
- Resolution passed by the Managing Body authorising opening of account including mandate for operation of the account.

Please present originals for reference.

